

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, MARCH 25, 2003**  
**COUNTY COMMISSIONERS CHAMBERS, ROOM 112**  
**FIRST FLOOR, COUNTY-CITY BUILDING**  
**1:30 P.M.**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Larry Hudkins  
Deb Schorr  
Bob Workman

Others Present: Kerry Eagan, Chief Administrative Officer  
David Johnson, Deputy County Attorney  
Bruce Medcalf, County Clerk  
Trish Owen, Chief Deputy County Clerk  
Gwen Thorpe, Deputy Chief Administrative Officer

The Board of Commissioners meeting was called to order at 1:30 p.m.

A moment of silence was observed in tribute to America's military during "Operation Iraqi Freedom".

- 1) **MINUTES:** Approval of the minutes of the Board of Commissioners meeting held on Tuesday, March 18, 2003.

**MOTION:** Stevens moved and Workman seconded approval of the minutes of the Board of Commissioners meeting dated March 18, 2003. Schorr, Hudkins, Workman, Stevens and Heier voted aye. Motion carried.

- 2) **SPECIAL PRESENTATIONS:**

A presentation in memory of Lois Coffey was given with remarks given by Bernie Heier, on behalf of the Lancaster County Board, June Remington, Director of Aging Services, General Ed Binder (Ret.), Co-Coordinator of the County-City Volunteer of the Month program and Larry Hudkins, County Commissioner.

- 3) **PUBLIC COMMENT:**

There was no public comment and the meeting proceeded as planned.

4) **CLAIMS:** Approval of all claims processed through Tuesday, March 25, 2003.

**MOTION:** Hudkins moved and Schorr seconded approval of all claims processed through Tuesday, March 25, 2003. Workman, Hudkins, Schorr, Stevens and Heier voted aye. Motion carried.

5) **PUBLIC HEARINGS:**

**A. Amending the Lancaster County General Assistance Guidelines. (A copy of the proposed amendments is available for public inspection in the Lancaster County Clerk's Office.)**

The Chair opened the public hearing and asked if anyone wished to testify in favor of the proposal.

The Clerk administered the oath to Kerry Eagan, Chief Administrative Officer.

Eagan explained that there are four proposed changes to the guidelines:

- **Section 2:401(1)** - Add the following language, "and assistance may also be denied if other assistance programs are available or the utility shutoff will not adversely affect the health, safety or welfare of the client."
- **Section 2:401(4)** - Add the following language, "Rental assistance may be denied to a client who is financially eligible if the client cannot demonstrate the ability to continue making rental payments after General Assistance has ceased."
- **Section 2:501(2)** - Amend time frame relating to an applicant receiving a one-time lump sum payment from six months to twelve months .
- **Section 4:104(12)** - Add the following language, "except in accordance with Section 4:111(4)" relating to burial of cremated remains.

The Chair asked if anyone else wished to testify.

No one appeared and the hearing was closed.

**MOTION:** Workman moved and Stevens seconded approval of the four changes to the Lancaster County General Assistance Guidelines. Hudkins, Stevens, Workman, Schorr and Heier voted aye. Motion carried.

6) **NEW BUSINESS:**

- A. A utility relocation agreement with Norris Public Power District of Beatrice with regard to a County grading project located at South 120<sup>th</sup> Street, Bennet Road to Highway 2 on Project C55-QR-408(1). The County estimated cost is \$48,774.89 and shall not exceed \$75,000. (C-03-0112)**

**MOTION:** Hudkins moved and Workman seconded approval of a utility relocation agreement with Norris Public Power District of Beatrice with regard to a County grading project located at South 120<sup>th</sup> Street, Bennet Road to Highway 2 on Project C55-QR-408(1). The County estimated cost is \$48,774.89 and shall not exceed \$75,000. Stevens, Workman, Schorr, Hudkins and Heier voted aye. Motion carried.

- B. A culvert replacement and maintenance agreement with Land Construction, Inc. for County Project 03-21. The services shall be provided at various locations in the County. The pipe culvert work shall be provided between April 28, 2003 through September 12, 2003 and the box culvert work shall be provided between September 2, 2003 through October 3, 2003. The County shall pay \$124,224.90. (C-03-0113)**

David Johnson, Deputy County Attorney, explained that the box culvert work which was to be provided between September 2, 2003 through October 3, 2003 should be deleted because that portion of the work was not awarded.

**MOTION:** Schorr moved and Hudkins seconded approval of a culvert replacement and maintenance agreement with Land Construction, Inc. for County Project 03-21 with the deletion as outlined by the County Attorney. Stevens, Workman, Hudkins, Schorr and Heier voted aye. Motion carried.

- C. An agreement with First National Information Solutions for the transfer of scanned images to microfilm for storage purposes at Records and Information Management. The term of the agreement is from January 1, 2003 through December 31, 2003 and is automatically renewable for three successive one-year terms unless otherwise terminated as provided in the agreement. The County shall pay \$0.2545 per frame for image conversion to film, \$16 per silver original film roll and \$250 for job setup. (C-03-0119)**

6) **NEW BUSINESS CONTINUED:**

**MOTION:** Workman moved and Stevens seconded approval of an agreement with First National Information Solutions for the transfer of scanned images to microfilm for storage purposes at Records and Information Management. Schorr, Stevens, Workman, Hudkins and Heier voted aye. Motion carried.

**D. An agreement with Simplex Grinnell for the inspection and testing of the fire alarm systems at the Lancaster County Corrections Department. The term of the agreement is from March 1, 2003 to February 29, 2004. The County shall pay \$7,500 for the services. (C-03-0120)**

**MOTION:** Hudkins moved and Schorr seconded an agreement with Simplex Grinnell for the inspection and testing of the fire alarm systems at the Lancaster County Corrections Department. The term of the agreement is from March 1, 2003 to February 29, 2004. The County shall pay \$7,500 for the services. Hudkins, Workman, Stevens, Schorr and Heier voted aye. Motion carried.

**E. A resolution in the matter of amending the 2003 through 2008 Fiscal One and Six-Year Lancaster County Road and Bridge Improvement Program to include Project C55-K-412(2) in the Six-Year Plan to regrade one mile and open two miles of East 98<sup>th</sup> Street beginning at "A" Street and ending at Adams Street in Lancaster County, Nebraska. (R-03-0012)**

**MOTION:** Hudkins moved and Workman seconded approval of Resolution Number R-03-0012 in the matter of amending the 2003 through 2008 Fiscal One and Six-Year Lancaster County Road and Bridge Improvement Program to include Project C55-K-412(2) in the Six-Year Plan to regrade one mile and open two miles of East 98<sup>th</sup> Street beginning at "A" Street and ending at Adams Street in Lancaster County, Nebraska.

Don Thomas, County Engineer, indicated the resolution to include the project in the Six-Year plan was the first step in the process and will be followed by an interlocal agreement for engineering and right-of-way. Following the interlocal agreement, there will be an amendment to the One-Year plan relating to the acquisition and engineering.

6) **NEW BUSINESS CONTINUED:**

Stevens noted that there are two miles which are not currently a County road.

Thomas responded that those two miles were never opened.

Stevens asked if it was established or platted to be a road.

Thomas stated he had never researched whether it was platted to be a road, however, he stated he was not aware of any petition on file.

**ROLL CALL:** Stevens, Hudkins, Schorr, Workman and Heier voted aye. Motion carried.

**F. Appointment of Norman H. Agena, Lancaster County Assessor/Register of Deeds, to the Government Access and Information Committee (GAIC), to complete the one-year term of Maura Kelly Tolzin through January 1, 2004.**

**MOTION:** Schorr moved and Stevens seconded approval of an appointment of Norman H. Agena, Lancaster County Assessor/Register of Deeds, to the Government Access and Information Committee (GAIC), to complete the one-year term of Maura Kelly Tolzin through January 1, 2004.

Hudkins inquired whether a resignation had been received from Maura Kelly Tolzin.

Eagan stated he could check, but indicated he thought there was a resignation submitted.

Hudkins requested the appointment be held for one week.

Both the maker of the motion and the seconder agreed to withdraw the motion.

By direction of the Chair, the appointment was held for one week.

6) **NEW BUSINESS CONTINUED:**

**G. Appointment of Melia Cooke to the Community Mental Health Center Advisory Committee for a three-year term.**

**MOTION:** Stevens moved and Workman seconded approval of the appointment of Melia Cooke to the Community Mental Health Center Advisory Committee for a three-year term. Hudkins, Workman, Stevens, Schorr and Heier voted aye. Motion carried.

**H. Reappointment of Larry Hudkins, Dr. Hena Roy, Tony Messineo and Ed Schneider to the Lincoln-Lancaster County Board of Health for three-year terms to expire April 15, 2006.**

**MOTION:** Workman moved and Stevens seconded approval of the reappointment of Larry Hudkins, Dr. Hena Roy, Tony Messineo and Ed Schneider to the Lincoln-Lancaster County Board of Health for three-year terms to expire April 15, 2006. Schorr, Hudkins, Stevens, Workman and Heier voted aye. Motion carried.

7) **CONSENT ITEMS:** These are items of business that are routine which are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

**A. Receive and Place on File:**

1. Sheriff's Report of Fees for February, 2003.
2. Lincoln City Libraries Director's Report for February, 2003.

**B. Right-of-way contracts relating to road improvements between the Lancaster County Engineering Department and the following:**

- O Campbell's Nurseries and Northwoods on North 134<sup>th</sup> Street from "O" to Holdrege Streets; Project C55-J-406(4). These are donations. (3 contracts) (C-03-0116 through C-03-0118)
- O Ronald R Emerson and Christine Behrends Emerson, in the total amount of \$389.37, at 22205 South 25<sup>th</sup> Street; Project C.P.W-234. (2 contracts) (C-03-0114 and C-03-0115)

7) **CONSENT ITEMS CONTINUED:**

**MOTION:** Stevens moved and Workman seconded approval of the Consent Items. Hudkins, Schorr, Stevens, Workman and Heier voted aye. Motion carried.

8) **ADJOURNMENT:**

**MOTION:** Schorr moved and Stevens seconded adjournment of the Board of Commissioners meeting at 1:57 p.m. Hudkins, Schorr, Stevens, Workman and Heier voted aye. Motion carried.

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Bruce Medcalf  
County Clerk

**MINUTES  
LANCASTER COUNTY BOARD OF EQUALIZATION  
TUESDAY, MARCH 25, 2003  
COUNTY COMMISSIONERS CHAMBERS, ROOM 112  
FIRST FLOOR, COUNTY-CITY BUILDING  
IMMEDIATELY FOLLOWING THE REGULAR BOARD OF COMMISSIONERS  
MEETING**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Larry Hudkins  
Deb Schorr  
Bob Workman

Others Present: Connie Ahlschwede, County Assessor/Register of Deed's  
Office  
Kerry Eagan, Chief Administrative Officer  
David Johnson, Deputy County Attorney  
Bruce Medcalf, County Clerk  
Trish Owen, Chief Deputy County Clerk  
Gwen Thorpe, Deputy Chief Administrative Officer

The Board of Equalization meeting was called to order at 1:57 p.m.

- 1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, March 18, 2003.**

**MOTION:** Workman moved and Stevens seconded approval of the minutes of the Board of Equalization meeting dated March 18, 2003. Schorr, Hudkins, Workman, Stevens and Heier voted aye. Motion carried.

- 2) **PUBLIC COMMENT:**

There was no public comment and the meeting proceeded as planned.

3) **ADDITIONS AND DEDUCTIONS:**

**Approval of 53 additions and deductions to the tax assessment rolls per Exhibit A.**

**MOTION:** Hudkins moved and Schorr seconded approval of the additions and deductions to the tax assessment rolls. Stevens, Workman, Hudkins, Schorr and Heier voted aye. Motion carried.

4) **MOTOR VEHICLE TAX EXEMPTIONS:**

**Christ's Place  
City Impact  
Cornhusker Council, Boy Scouts of America  
Developmental Services of Nebraska, Inc. (2 exemptions)  
First Evangelical Covenant Church  
Gates of Praise  
Redeemer Lutheran Church  
Tabitha, Inc.**

**MOTION:** Workman moved and Stevens seconded approval of the motor vehicle tax exemptions. Workman, Hudkins, Schorr, Stevens and Heier voted aye. Motion carried.

5) **ADJOURNMENT:**

**MOTION:** Workman moved and Hudkins seconded adjournment of the Board of Equalization meeting at 2 p.m. Hudkins, Stevens, Workman, Schorr and Heier voted aye. Motion carried.

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Bruce Medcalf  
County Clerk